

# User Guide

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# Carrier Guide

Information about becoming a carrier.

# What Are Carriers?

A Carrier on Bryler Logistics is an organization that can transport goods on behalf of a shipper.

An organization who has been approved as a Carrier will have full access to the Load Board, where they will have access to see all items that need to be shipped and can request to transport that shipment.

How to become a carrier?

# How to Become a Carrier

If you have a transportation business and would like to be considered as a carrier for Bryler Logistics, follow these steps:

1. [Create an account on Bryler Logistics](#)
2. [Add your organization to Bryler Logistics](#)
3. [Start a Carrier Application](#)
4. [Upload your Insurance Documents](#)
5. [Upload Your Authorization Certificate](#)
6. [Complete Your Business Information](#)
7. [Submit for Review and Approval](#)

After your Carrier Application has been submitted for review, you will have to wait until a Business Manager reviews your application and then either accepts or rejects it.

You will be notified via Email when the status of your application has changed.

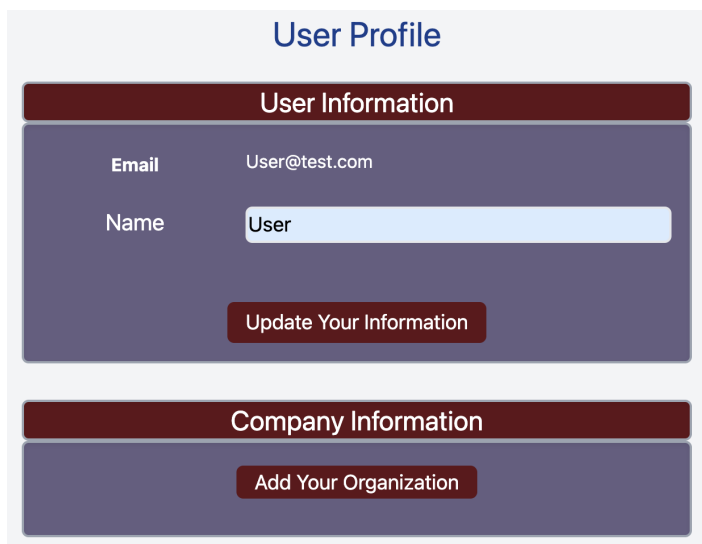
# Add An Organization

Every user can add up to ONE (1) Organization to Bryler Logistics. This gives basic information about your company to Bryler Logistics so that we can best serve you as a Shipper or Carrier.

## Go to Your Account Profile

- <https://BrylerLogistics.com/profile>

## Click **Add Your Organization**



The screenshot shows a web interface titled "User Profile". It contains two main sections: "User Information" and "Company Information".

**User Information**

Email	User@test.com
Name	<input type="text" value="User"/>

**Company Information**

## Fill In Your Organization Information

## Add Your Organization

### Organization Information

Organization Name	<input type="text" value="Organization Name"/>
URL	<input type="text" value="https://www.jpl.nasa.gov"/>
Phone Number	<input type="text" value="402-555-1234"/>
Address	<input type="text" value="1234 City Street"/>
Address	<input type="text"/>
City	<input type="text" value="Lincoln"/>
State	<input type="text" value="NE"/>
Zip	<input type="text" value="68510"/>

### Your Contact Information

Your Title	<input type="text" value="Shipping Manager"/>
Your Work Phone	<input type="text" value="402-555-1234"/>
Your Work Email	<input type="text" value="User@test.com"/>

[Cancel](#)[Add Your Company](#)

The only required field is the **Organization Name** is required, but please fill in a complete profile so that we have all of the information that we need for your organization.

The **Your Contact Information** section is for your personal contact information within the organization.

Click **Add Your Company** to complete the Organization registration.

# Start a Carrier Application

To start the process for becoming an approved application, first you must [Add Your Organization](#) to Bryler Logistics.

## Go To Your Profile

- <https://brylerlogistics.com/profile>

Click **Apply To Be A Carrier**

### User Profile

#### User Information

Email	User@test.com
Name	<input type="text" value="User"/>

Update Your Information

#### Company Information

<b>Asgard Web Solutions</b>  https://JonZenor.com	<b>Your Information</b> Jon Zenor JonZenor@gmail.com
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Edit Organization Information

Apply to be a Carrier

Fill Out W-9 Information

## Apply To Be A Dev Bryler Logistics Carrier

### Asgard Web Solutions W9 Information

Your Name Jon Zenor

Business Name Asgard Web Solutions

Classification S Corp

Business Address 12345 My Street

Address Continued Colorado Springs, CO. 80916

EIN 12-3456789

By signing this you are guaranteeing that all information is correct.

Your Signature Jon Zenor

Date Signed 9/5/2021

Submit W9 Information

A complete W-9 profile is required for Tax purposes.

Click **Submit W9 Information**



## Carrier Profile

### Asgard Web Solutions Status

Incomplete

### Tax Information

W9 Form



View W9

### Business Certificates

Insurance



Insurance Certificate

Authorization



Authorization Certificate

### Extra Information

Business Description



Edit Information

Continue Your Application

# View Your Carrier Application

After you have [Started Your Carrier Application](#) you must complete the application before your application can be approved.

## Go To Your Profile Page

- <https://brylerlogistics.com/profile>

### User Profile

#### User Information

Email	User@test.com
Name	<input type="text" value="User"/>

Update Your Information

#### Company Information

<b>Asgard Web Solutions</b>  https://JonZenor.com	<b>Your Information</b> Jon Zenor JonZenor@gmail.com
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Edit Organization Information

View Carrier Application

Click **View Carrier Application** In Your Company Information Box

## Carrier Profile

### Asgard Web Solutions Status

Incomplete

### Tax Information

W9 Form



[View W9](#)

### Business Certificates

Insurance



[Insurance Certificate](#)

Authorization



[Authorization Certificate](#)

### Extra Information

Business Description



[Edit Information](#)

To complete your Carrier Application, upload your [Insurance Documents](#) and Authorization to Carry certificates.

# Upload Insurance Forms

After you have [Started a Carrier Application](#) you will be able to upload insurance forms to prove that your organization is properly insured to carry freight.

Click **View Carrier Application** From Your Profile

- <https://brylerlogistics.com/profile>

The screenshot displays a web interface for a 'User Profile'. It is divided into two main sections: 'User Information' and 'Company Information'. The 'User Information' section contains fields for 'Email' (Admin@test.com) and 'Name' (Admin), with an 'Update Your Information' button below. The 'Company Information' section is split into two columns: 'Asgard Web Solutions' (with address 'Divide CO, 80814' and website 'http://JonZenor.com') and 'Your Information' (with title 'Lead Programmer' and email 'JonZenor@gmail.com'). At the bottom of this section are buttons for 'Edit Organization Information' and 'View Carrier Application'.

User Profile	
User Information	
Email	Admin@test.com
Name	<input type="text" value="Admin"/>
<button>Update Your Information</button>	
Company Information	
<b>Asgard Web Solutions</b>	<b>Your Information</b>
Divide CO, 80814	Lead Programmer
<a href="http://JonZenor.com">http://JonZenor.com</a>	JonZenor@gmail.com
<button>Edit Organization Information</button>	
<button>View Carrier Application</button>	

Click **Insurance Certificate**

This loads the Insurance Certificate information for your organization and allows you to upload new documents.

Carrier Profile

Asgard Web Solutions Status

Incomplete

Tax Information

W9 Form

☒

View W9

Business Certificates

Insurance

☐

Insurance Certificate

Authorization

☐

Authorization Certificate

Extra Information

Business Description

☐

Edit Information

Click **Choose File**

Select the Insurance Document that you want to upload.

Asgard Web Solutions

Upload your Insurance Forms here.

Latest Insurance Documents

Insurance Document Upload

Insurance Form

Choose File

No file chosen

Upload Document

Cancel

After selecting the file click **Upload Document** to upload it to Bryler Logistics. You will then be returned to the Carrier Profile page.

## Carrier Profile

### Asgard Web Solutions Status

Incomplete

### Tax Information

W9 Form



[View W9](#)

### Business Certificates

Insurance



[Insurance Certificate](#)

Authorization



[Authorization Certificate](#)

### Extra Information

Business Description



[Edit Information](#)

After the Insurance Documents have been uploaded to your Carrier Profile, the Red x icon will turn into a Green check mark. Once all sections have been completed and turned into Green check marks, then you can submit your Carrier Application for review.

# Upload Authorization Certificate

Before you can become an authorized Bryler Logistics carrier, you must upload your Authorization To Carry certificate. <https://www.transportation.gov/content/what-definition-authorized-hire-carrier>

Click **View Carrier Application** From Your Profile

- <https://brylerlogistics.com/profile>

### User Profile

#### User Information

Email	Admin@test.com
Name	<input type="text" value="Admin"/>

Update Your Information

#### Company Information

<b>Asgard Web Solutions</b>  Divide CO, 80814 <a href="http://JonZenor.com">http://JonZenor.com</a>	<b>Your Information</b> Lead Programmer JonZenor@gmail.com
--	--

Edit Organization Information

View Carrier Application

Click **Authorization Certificate**

Carrier Profile

Asgard Web Solutions Status

Incomplete

Tax Information

W9 Form

☒

View W9

Business Certificates

Insurance

☒

Insurance Certificate

Authorization

☐

Authorization Certificate

Extra Information

Business Description

☐

Edit Information

Click **Choose File** and Select the file that you want to upload.

Asgard Web Solutions

Upload your Authorization to be a Carrier form here.

Latest Authorization Certificates

No Documents Found

Authorization Certificate Upload

Authorization Form

Choose File

No file chosen

Upload Document

Cancel

This returns you to the Carrier Profile page and turns the Red x for **Authorization** to a Green check mark.



## Carrier Profile

### Asgard Web Solutions Status

Incomplete

### Tax Information

W9 Form



[View W9](#)

### Business Certificates

Insurance



[Insurance Certificate](#)

Authorization



[Authorization Certificate](#)

### Extra Information

Business Description



[Edit Information](#)

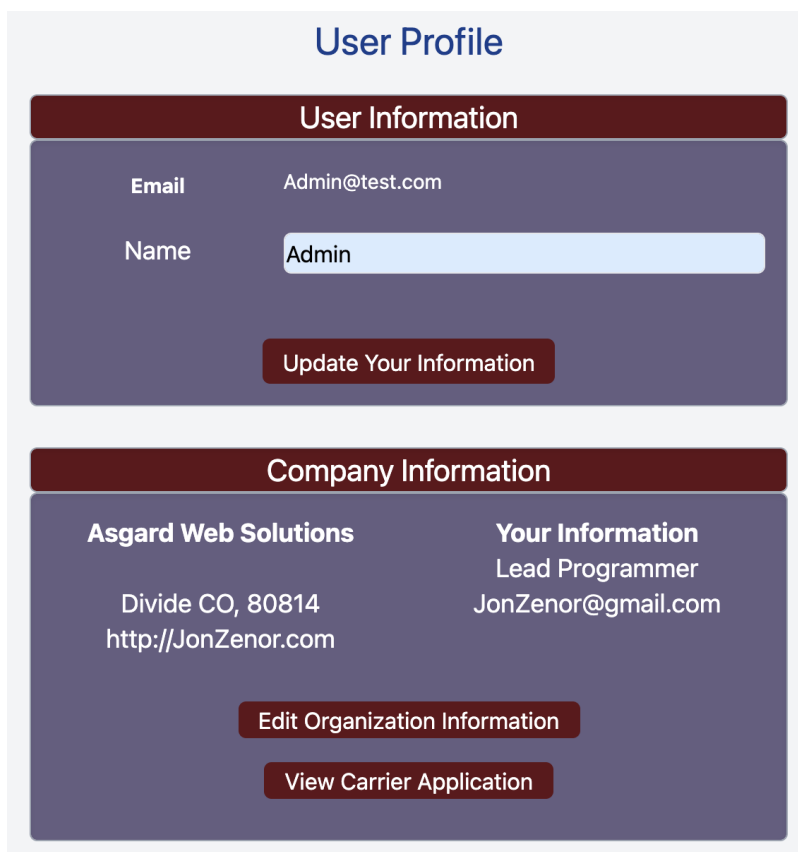
After this step is complete you can complete the final **Extra Information** step and then submit your Carrier Application.

# Complete Business Description

The final step needed to complete your Carrier Application is to give us some information about your business. To reach this step you must have already [Added an Organization](#) and [Started Your Carrier Application](#).

Click **View Carrier Application** From Your Profile

- <https://brylerlogistics.com/profile>



The screenshot shows a web interface for a 'User Profile'. It has two main sections: 'User Information' and 'Company Information'. The 'User Information' section contains fields for 'Email' (Admin@test.com) and 'Name' (Admin), with an 'Update Your Information' button below. The 'Company Information' section is split into two columns: 'Asgard Web Solutions' (with address and website) and 'Your Information' (with role and email). It includes 'Edit Organization Information' and 'View Carrier Application' buttons at the bottom.

User Profile	
<b>User Information</b>	
Email	Admin@test.com
Name	<input type="text" value="Admin"/>
<a href="#">Update Your Information</a>	
<b>Company Information</b>	
<b>Asgard Web Solutions</b>	<b>Your Information</b>
Divide CO, 80814 <a href="http://JonZenor.com">http://JonZenor.com</a>	Lead Programmer JonZenor@gmail.com
<a href="#">Edit Organization Information</a>	
<a href="#">View Carrier Application</a>	

Click **Edit Information** to fill out the remaining details about your organization.

## Carrier Profile

### Asgard Web Solutions Status

Incomplete

### Tax Information

W9 Form



View W9

### Business Certificates

Insurance



Insurance Certificate

Authorization



Authorization Certificate

### Extra Information

Business Description



Edit Information

## Fill Out Trucks & Trailers Description

Give us a summary of how many trucks you have, and what kinds, and also what kinds of trailers you have. This lets us know what types of loads you will be able to carry.

## Asgard Web Solutions

### Business Information

#### Trucks & Trailers Description

The number and types of trucks and trailers that your company uses.

#### Business Description

Describe some details about what your business does, especially related to carrier.

Cancel

Save Information

## Fill Out Business Description

Give us a brief description of your company.

## Click **Save Information**

This returns you to the Carrier Profile page and turns the final Red x to a Green checkbox, and also allows you to submit your application for review.

# Submit Your Carrier Application

Once [all sections have been filled out](#) in your Carrier Application, then you may Submit it for review by a Business Manager.

Click **View Carrier Application** On Your Profile

- <https://brylerlogistics.com/profile>

### User Profile

#### User Information

Email	Admin@test.com
Name	<input type="text" value="Admin"/>

Update Your Information

#### Company Information

<b>Asgard Web Solutions</b> Divide CO, 80814 <a href="http://JonZenor.com">http://JonZenor.com</a>	<b>Your Information</b> Lead Programmer JonZenor@gmail.com
--	--

Edit Organization Information

View Carrier Application

Click **Submit For Review**

## Carrier Profile

### Asgard Web Solutions Status

Ready For Submission

[Submit For Review](#)

### Tax Information

W9 Form



[View W9](#)

### Business Certificates

Insurance



[Insurance Certificate](#)

Authorization



[Authorization Certificate](#)

### Extra Information

Business Description



[Edit Information](#)

Click **Confirm** to Submit Your Application For Review

## Confirm Action

### Confirm Submit Carrier Application For Review?

Are you sure that you want to submit the carrier application for Asgard Web Solutions for review?

[Confirm](#)

[Cancel](#)

Once you submit your application the Business Managers will be notified and will review your application. Your application status will show Pending Review until the information has been reviewed and either accepted or rejected.

## Carrier Profile

### Asgard Web Solutions Status

Pending Review

### Tax Information

W9 Form



View W9

### Business Certificates

Insurance



Insurance Certificate

Authorization



Authorization Certificate

### Extra Information

Business Description



Edit Information

# General User Guide

Information that users need to know to use the Bryler Logistics website.



# Account Registration

To create an account on [BrylerLogistics.com](https://BrylerLogistics.com) click the **Register** link found in the navigation sidebar.

On the registration page, enter the name that you want to be known as, and the email address that you will use to login to the site. **\*Note\*** You will need to verify your email address, so make sure you enter an accurate address.

Enter a password and then confirm the password. **\*Note\*** You should always use a strong password that is unique to every website that you use. Using a password manager, such as [LastPass](#) can help simplify this process and protect your online accounts.

Click the **Submit** button.

After submitting your account you will need to check your email and click on the link that was sent to you from Bryler Logistics.

Congratulations! You are now registered on the website.

If you have trouble registering an account, please [Contact Support](#).

# Support Request

If you run into an issue with the website, or need help beyond this documentation, please contact support.

**Support Website Coming Soon....**